



UCSF Summer Student Research Program Reference Criteria

Thank you for agreeing to write a recommendation for a UCSF Summer Student Research Program Applicant. Please note that you will NOT be sent an email link to upload your reference letter. You are asked to complete either an online [SSRP reference form](#) **OR** complete a written recommendation letter and email it to ssrp@ucsf.edu. Should you write a letter, it must be on professional letterhead, signed by you, and submitted by the application due date.

All recommendations must be submitted or postmarked by 5:00 pm on the application due date (visit www.summerstudents.ucsf.edu/apply for application due date).

How to submit an online reference form:

Visit the following link and complete all fields:

https://ucsf.co1.qualtrics.com/jfe/form/SV_38A4q0x5I4oC6ou

How to submit a reference letter:

Please describe to the best of your ability your relationship with the student applicant. Characteristics you might consider commenting on include the following:

- In what ways has the applicant made an impact in your class, school or community?
- In what ways have you seen this applicant distinguish him/herself from other students?
- What is your estimation of this applicant's promise as compared to other students?
- What is your estimation of the applicant's attitude and enthusiasm for learning?
- Does this applicant have prior research experience? If so, please describe. If not, why you think this student would be prepared for an intensive research internship.
- Does this applicant have intellectual curiosity, oral and written communication skill, creativity, leadership, responsibility, integrity, and/or emotional maturity?
- Does this applicant have unusual accomplishments or personal circumstances that are relevant to a research internship?
- Has this applicant overcome barriers, academic or otherwise, that may have impacted their current level of academic performance?

E-mail: ssrp@ucsf.edu

Subject Line: Students First_Last Name_Reference Letter

Students First_Last Name_Reference Letter (Attached as a .docx/.pdf)