



***UCSF CHORI Summer Student Research Program
Reference Letter Criteria***

Thank you for agreeing to write a letter of reference for a UCSF CHORI Summer Student Research Program Applicant. Please note that you will NOT be sent an email link to upload your reference letter. You are asked to email your letter directly to ssrp@ucsf.edu. All letters should be on professional letterhead, signed by you, and submitted by the application due date.

All letters must be emailed or postmarked by **5:00 pm on the application due date (visit www.summerstudents.ucsf.edu/apply for application due date)**.

Please describe to the best of your ability your relationship with the student applicant. Characteristics you might consider commenting on include the following:

- In what ways has the applicant made an impact in your class, school or community?
- In what ways have you seen this applicant distinguish him/herself from other students?
- What is your estimation of this applicant's promise as compared to other students?
- What is your estimation of the applicant's attitude and enthusiasm for learning?
- Does this applicant have prior research experience? If so, please describe. If not, why you think this student would be prepared for an intensive research internship.
- Does this applicant have intellectual curiosity, oral and written communication skill, creativity, leadership, responsibility, integrity, and/or emotional maturity?
- Does this applicant have unusual accomplishments or personal circumstances that are relevant to a research internship?
- Has this applicant overcome barriers, academic or otherwise, that may have impacted their current level of academic performance?

How to submit your reference letter:

E-mail (preferred): ssrp@ucsf.edu

Subject Line: Students First_Last Name_Reference Letter

Attached .docx/.pdf: Students First_Last Name_Reference Letter

If an electronic version is not feasible, you may mail the letter to:

(the letter must be post-marked by the application due date):

c/o: CHORI Summer Student Research Program

5700 Martin Luther King Jr Way

Oakland CA 94609